

Marketing Buyer and Procurement Process

Expert

We are looking for an engaged and motivated candidate who is willing and able to take over the role as functional expert procurement, with focus on Marketing Buys and Services, as well as governing and enhancing internal procurement processes along with SAP system implementation..

Role

The right candidate should have gained first experiences and worked successfully in Procurement function, ideally in an international cooperation with focus on Marketing. A structured & well organized personality, who is eager to grow into the role as accepted internal counterpart and business partner is desired.

Responsibilities

- Responsible for range of procurement commodities, with focus on marketing and other services.
- Identify, research and evaluate suppliers, including assessment of products / services quality and standards are met
- Recognize and evaluate opportunities for reduced prices and cost saving potentials
- Analyze and evaluate supplier bids, tenders, proposals or quotations
- Negotiate price and conditions and commit with terms in best interest of organization
- Monitor quality and timeliness of material and goods supplied, incl follow up on purchase orders
- Govern end – to –end process and system for purchases across the organization
- Enhance transparency, develop and conduct reporting for procurement activities



Marketing Buyer and Procurement Process Expert

Responsibilities (cont.)

- Facilitate implementation of SAP system based procurement process to govern efficient and effective implementation and use throughout the organization
- Drive the further development of existing methods, instruments, and processes as well as implementation of best-practice approaches to further optimize procurement processes
- Support of functional areas within the organization regarding procurement related topics.

Requirements

- 3-5 years of experience as Buyer, ideally with Marketing background in international cooperation
- Loyalty and personal integrity, accurate working approach
- Self-driven and active problem solving
- High responsibility and ability to make decisions
- Good communication skills
- Good knowledge in MS Excel and PowerPoint
- SAP preferable.
- University degree

Basic wage: min. 1 700 EUR, depending on seniority of the final candidate. Year-end bonus applies for the position.

Place of work: Bratislava

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