

The Procedure for Establishment and Operation of Rubber and Rubber Tree Processing Factories/Handicrafts

Ministry of Agriculture, Forestry, and Fisheries (MAFF) – Prakas No. 040 dated 19 January 2021 on the procedure for establishment and operation of rubber and rubber tree processing factories/handicrafts (Prakas)

This Prakas aims to determine the procedure in applying for the approval of the establishment and operation licence of the rubber and rubber tree processing factory/handicraft in order to maintain the management efficiency in factories and handicrafts as well as to improve quality of rubber and rubber trees. This Prakas covers all rubber and rubber tree processing factories/handicrafts.

Approval on the establishment of rubber or rubber processing factories/handicrafts

Individuals or legal entities who wish to establish the rubber or rubber tree processing factory or handicraft are required to have documents as follows:

- Application for establishment;
- Cambodian Identification Card or Passport of the owner(s);
- Background information of owner(s) enclosing with taken *photo* in 4x6 cm size having been certified by the competent authority;
- Incorporation Certificate in the commercial register, Memorandum and Article of Association, and Patent Tax Certificate;
- Feasibility study report;
- Map of location, Mater Plan, Building plan, machinery layout plan;
- Environment Impact Assessment and Society report issued by the competent authorities;
- Lease agreement or Certificate of the Immovable property recognised by the competent authorities.

Upon submission of the completed documents to the General Directorate of Rubber (GDR) of the MAFF, it may take 45 (forty-five) working days to obtain the approval. The approval letter has permanent validity

For all changes of location, expansion, or establishments of any branch(es), it is required to request the new approval letter from the GDR of the MAFF.

The new owner of rubber or rubber tree processing factory/handicraft is required to notify to the GDR of the MAFF within 30 (thirty) days at the latest from the effective date to be the new owner.

Individuals or legal entities who wish to establish the rubber or rubber tree processing factory or handicraft must also comply with the below requirements:

- Responsible technical staff must have skills in rubber production, agronomy, or other relevant skills equivalent at least to a bachelor's degree;
- Maintain safety work for employees and workers in accordance with the Cambodian Labour Law;

- To avoid any risk or impact on the environment and society;
- To display the approval of the establishment of rubber or rubber tree processing in the factory/handicraft premise;
- To allow the technical officials of GDR to monitor and evaluate on technical operation of the factory/handicraft;
- To join and cooperate with the GDR in doing research, training, advertisement with the technical officials;
- To provide relevant monthly report and data to the GDR;
- To notify in written letter to the GDR within 30 (thirty) days before stopping operation;
- Must comply with all conditions required by the GDR.

Operating licence of rubber or rubber tree processing factories/handicrafts

After receiving the approval letter on the establishment of rubber or rubber tree processing factory/handicraft, the individuals or legal persons are required to apply for the operating licence with the GDR within fifteen (15) days before operating the business officially. It may take 15 (fifteen) working days to obtain the operating licence after the submission of the completed documents to the GDR of the MAFF.

The operating licence has 3 (three) years validity and requires renewing within 3 (three) months prior to the expiry date.

Individuals or legal persons who are currently operating the rubber or rubber tree processing factory/handicraft under any approvals before this Prakas enters into force must apply for the operating licence again with the GDR of the MAFF in accordance with this Prakas within 6 (six) months from the effective date of this Prakas. This Prakas is effective from 19 January 2021.

Contact us

KPMG Cambodia Ltd.

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Please contact us if you have any questions:

Phnom Penh

PO Box 2352
4th Floor, Delano Center
No.144, Street 169, Sangkat Veal Vong,
Khan 7 Makara, Phnom Penh,
Kingdom of Cambodia

T: +855 23 216 899
F: +855 23 216 405
E: kpmg@kpmg.com.kh

Michael Gordon

Senior Advisor
T: +855 23 216 899 (ext. 7222)
E: mgordon@kpmg.com.kh

Bun Pesey

Manager
T: +855 23 216 899 (ext. 7425)
E: bpesey@kpmg.com.kh

Neou Seyla

Manager
T: +855 23 216 899 (ext. 7426)
E: nseyla@kpmg.com.kh

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