

DISTRICT ADMINISTRATION, GURUGRAM

Order

Date: 09.05.2021

Whereas, the COVID-19 has been declared as pandemic by the World Health Organization and National Disaster Management Authority, being satisfied that the district is threatened with COVID-19 pandemic.

Whereas, it is evident that there has been an exponential surge in the COVID cases in the District Gurugram and necessary measures are to be ensured by District Administration to contain the spread of COVID-19 and also to ensure minimum collateral damage to the system.

Whereas, in compliance of Government of Haryana State Disaster Management Authority order no. DMC-SPO-2020/5439 dated 09.05.2021, this office order vide memo no. 1688/MB dated 03.05.2021 and in exercise of the powers conferred in me under relevant provisions of the National Disaster Management Act, 2005, I, **Yash Garg, IAS, Deputy Commissioner-cum-Chairperson, District Disaster Management Authority, Gurugram** do hereby declare to extend the restrictions imposed vide the above referred order dated 03.05.2021 for one week, i.e., from 10.05.2021 (05:00 am onwards) to 17.05.2021 (till 05:00 am) in District Gurugram to be observed as '**Mahamari Alert-Surakshit Haryana**' (महामारी अलर्ट – सुरक्षित हरियाणा) and issue the **enclosed guidelines** to be followed during the period of lockdown in letter and spirit.

Whereas, all residents of the District Gurugram shall stay indoor during the above mentioned lockdown period. No person shall leave their homes or shall move on foot or by vehicle or travel or stand or roam around on any road or public places during the period of lockdown.



**Deputy Commissioner
-cum-Chairperson DDMA,
Gurugram**

Endst. No. 1837 / MB Dated: 09.05.2021

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Govt. of Haryana, Chandigarh.
2. Additional Chief Secretary to Govt. of Haryana, Revenue & Disaster Management, Department, Chandigarh.
3. Additional Chief Secretary to Govt. of Haryana, Home Department, Chandigarh.
4. Additional Chief Secretary to Govt. of Haryana, Health Department, Chandigarh.
5. Sh. Sudhir Rajpal, Additional Chief Secretary to Govt. of Haryana-cum-Nodal Officer for monitoring of COVID related activities of District Gurugram.
6. Director General of Police, Haryana, Chandigarh.
7. ADGP/CID, Haryana, Chandigarh.
8. CEO, GMDA Gurugram.
9. Commissioner, Gurugram Division, Gurugram.
10. Commissioner of Police, Gurugram.
11. Commissioner, Municipal Corporation, Gurugram/ Manesar.
12. DCP (Hq./Manesar/West/East/South/Traffic), Gurugram.
13. Additional Deputy Commissioner, Gurugram.
14. CEO, ZP, Gurugram.
15. Sub Divisional Officer, Gurugram/Sohna/Pataudi/Badshahpur.
16. Estate Officer-I & II, HSVP, Gurugram.
17. Joint Commissioner, 1, 2, 3 and 4 Muncipal Corporation, Gurugram.
18. District Revenue Officer, Gurugram.
19. District Development & Panchayat Officer, Gurugram.

20. Civil Surgeon, Gurugram.
21. Joint Director, District Industries and Commerce, Gurugram.
22. Assistant Labour Commissioner, Gurugram.
23. Deputy Director, Animal Husbandry and Dairying, Gurugram.
24. Regional Officer, Haryana State Pollution Control Board, Gurugram.
25. Distt. Education Officer, Gurugram.
26. District Food Supply & Controller, Gurugram.
27. XEN, Panchayati Raj, Gurugram.
28. XEN, PHED, Gurugram.
29. Divisional Forest Officer Gurugram.
30. XEN, HSAMB, Gurugram.
31. XEN, HSVP Division No. 1 & II, Gurugram.
32. XEN, PWD B&R (Prov. Divn.), Gurugram.
33. XEN, Horticulture, Gurugram.
34. All Tehsildar/Naib Tehsildar in Gurugram.
35. All concerned Officers.
36. Executive Officer, Municipal Corporation, Gurugram.
37. Secretary, Market Committee Gurugram.
38. District Drug Controller, Gurugram.
39. District Public Relation Officer, Gurugram to ensure wide publicity through print/social Media.
40. District Information and Technology Officer, Gurugram.
41. PA to DC Gurugram.



**Deputy Commissioner
-cum-Chairperson DDMA,
Gurugram**

Guidelines on the measures to be taken by Departments of District Gurugram for containment of COVID-19 Epidemic in the District Gurugram for lockdown for the period from 10.05.2021 (05:00 AM onwards) to 17.05.2021 (till 05:00 AM)

1. Offices of the Government of India, its Autonomous/ Subordinate Offices and Public Corporations shall operate as per the directions from authorities of Government of India.
2. Offices of the State Government, its Autonomous Bodies, Corporations, etc. shall operate as follows:-
 - a. Police, home guards, civil defence, fire and emergency services, disaster management, prisons, electricity, water and sanitation shall work without restrictions.
 - b. All other Offices of the State Government departments, its Autonomous Bodies, Corporations, etc., shall strictly follow the directions issued by the O/o Chief Secretary, Haryana dated 16.04.2021 and 30.04.2021.
 - c. Agencies engaged in procurement of agriculture products, including MSP operations and 'Mandis' operated by the Agriculture and Farmers Welfare Department shall work without restrictions.
 - d. Tree felling operations of Forest Department and Haryana Forest Development Corporation shall remain operational subject to the condition that they will be allowed only to the extent required for meeting the fuel wood requirements of Municipal Corporations and District Administration.

For above at Sr. No. 1&2, Office Identity Card/ authorisation from the office concerned, will be sufficient for movement during the lockdown.

3. **All health services (including AYUSH) to remain functional, such as:**
 - a. Hospitals, nursing homes, clinics, vaccination centres, telemedicine facilities.
 - b. Dispensaries, chemists, pharmacies, all kinds of medicine shops including Jan Aushadhi Kendras and medical equipment shops.
 - c. Medical laboratories and collection centres.
 - d. Pharmaceutical and medical research labs, institutions carrying out COVID-19 related research.
 - e. Veterinary Hospitals, dispensaries, clinics, pathology labs, sale and supply of vaccine and medicine.
 - f. Eye clinics, shops of opticians and dental clinics are allowed to remain open.
 - g. Authorised private establishments, which support the provisioning of essential services, or efforts for containment of COVID-19, including home care providers, diagnostics, supply chain firms serving hospitals.
 - h. Manufacturing units of drugs, pharmaceuticals, medical devices, medical textiles, sanitation materials, medical oxygen, their packing material, raw material and intermediates.
 - i. Units engaged in construction of medical/ health Infrastructure Including manufacture of ambulances.
 - j. Movement (Inter and Intra State, including by air) of all medical and veterinary personnel, scientists, nurses, para-medical staff, lab technicians, mid-wives and other hospital support services, including ambulances, people proceeding to the vaccination centres for vaccination.
4. Agriculture and related activities:
 - A. All agriculture and horticulture activities to remain fully functional, such as:
 - i. Farming operations by farmers and farm workers in field.
 - ii. Agencies engaged in procurement of agriculture products, including MSP operations.

- iii. 'Mandis' operational by the Agriculture Produce Market Committee (APMC) or as notified by the Agriculture and Farmers Welfare Department, Haryana (e.g. Satellite mandis). Direct marketing operations by the State Government or by industry, directly from farmers/ group of farmers, FPOs co-operatives etc. Department concerned may promote decentralized marketing and procurement at village level.
- iv. Shops of agriculture machinery, its parts (including its supply chain) and repairs to remain open.
- v. 'Custom Hiring Centres (CHC)' related to farm machinery.
- vi. Manufacturing, distribution and retail of fertilizers, pesticides and seeds.
- vii. Movement (inter and intra State) of harvesting and sowing related machines like Combine harvester and other agriculture/ horticulture implements.

B. Fisheries - the following activities will be functional:

- i. Operations of fishing (marine and inland)/ aquaculture industry, including feeding and maintenance, harvesting, processing, packaging, cold chain, sale and marketing.
- ii. Hatcheries, feed plants, commercial aquaria.
- iii. Movement of fish/ shrimp and fish products, fish seed/ feed and workers for all these activities.

C. Animal husbandry - the following activities will be functional:

- i. Collection, processing, distribution and sale of milk and milk products by milk processing plants, including transport and supply chain including milk vendors.
- ii. Operation of animal husbandry farms including poultry farms & hatcheries and livestock farming activity.
- iii. Animal feed manufacturing and feed plants, including supply of raw material, such as maize and soya.
- iv. Operation of animal shelter homes, including Gaushalas.

5. Financial sector: following to remain functional:

- i. Reserve Bank of India (RBI) and RBI regulated financial markets and entities like NPCL, CCIL, payment system operators and standalone primary dealers.
- ii. Bank branches and ATMs, IT vendors for banking operations, Banking Correspondents (BCs), ATM operation and cash management agencies.
 - a. Bank branches be allowed to work as per working hours.
 - b. Police Department to provide adequate security personnel at bank branches and BCs to maintain social distancing, law and order and staggering of visits of account holders to their bank branches.
- iii. SEBI and capital and debt market services as notified by the Securities and Exchange Board of India (SEBI).
- iv. IRDAI and Insurance companies.

6. Social sector: following to remain functional

- i. Operation of homes for children/ disabled/ mentally challenged/ senior citizens/ destitutes / women/ widows.
- ii. Observation homes, after care homes and places of safety for juveniles.
- iii. Disbursement of social security pensions, e.g., old age/ widow/ freedom fighter pensions; pension and provident fund services provided by Employees Provident Fund Organization (EPFO).
- iv. Operation of Anganwadis - distribution of food items and nutrition at the doorsteps of beneficiaries, e.g., children, women and lactating mothers.

7. MNREGA works to be allowed:

- i. MNREGA works shall be allowed with strict implementation of social distancing and face mask
- ii. Priority to be given under MNREGA to irrigation and water conservation works.

- iii. Other Central and State sector schemes in irrigation water conservation sectors are also allowed to be implemented and suitably dovetailed with MNREGA works.
8. **Public utilities: following to remain functional**
- i. Operations of Oil and Gas sector, including refining, transportation, distribution, storage, refilling Centres and retail sale of products, e.g., petrol, diesel, kerosene, CNG, LPG, PNG, etc., including supply of Oxygen Cylinders and Oxygen Concentrators.
 - ii. Generation, transmission and distribution of power at District level.
 - iii. Postal services, including postal offices.
 - iv. Operations of utilities in water, sanitation and waste management sectors, at municipal/ local body levels in District.
 - v. Operation of utilities providing telecommunication and internet services.
9. **Movement, loading/ uploading of goods/ cargo (inter and Intra State) is allowed, as under:**
- i. All goods traffic will be allowed to ply.
 - ii. Operations of Railways: Transportation of goods and parcel trains.
 - iii. Operation of Airports and related facilities for air transport for cargo movement, relief and evacuation.
 - iv. Movement of all trucks and other goods/ carrier vehicles/ Gas Tankers with two drivers and one helper subject to the driver carrying a valid driving license; an empty truck/ vehicle will be allowed to ply after the delivery of goods, or for pick up of goods.
 - v. Shops for trucks repairs and dhabas on highways.
 - vi. Movement of staff and contractual labour for operations of railways, airports/ air carriers will be allowed on passes/ authorizations being issued by the Railways and Airport Authorities.
10. **Supply of essential goods is allowed, as under:**
- i. All facilities in the supply chain of essential goods, whether involved in manufacturing, wholesale or retail of such goods through local stores, large brick and mortar stores or e-Commerce companies should be allowed to operate, ensuring strict social distancing.
 - ii. Shops (including Kirana and single shops selling essential goods) and carts, including ration shops (under PDS), dealing with food and groceries (for daily use), hygiene items, fruits and vegetables, dairy and milk booths, poultry, meat, fish, animal feed and fodder etc. are allowed to operate after ensuring strict social distancing.
 - iii. DIPRO shall ensure to vide publicity through print media/social media to encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
11. **Commercial and private establishments, as listed below, will be allowed to operate:**
- i. Print and electronic media including broadcasting, DTH and cable services.
 - ii. IT and IT enabled Services, with upto 50% strength.
 - iii. Data and call centers for Government activities only.
 - iv. Government approved Common Services Centers (CSCs) at Gram Panchayat level.
 - v. E-Commerce companies. Vehicle used by e-commerce operators will be allowed to ply with necessary permissions.
 - vi. Courier Services.

- vii. Cold Storage and warehousing services, including at airports, railway stations, container Depots, Individual units and other links in the logistics chain.
 - viii. Private security services and facilities management services for maintenance and upkeep of office and residential complexes.
 - ix. Hotels, homestays, lodges and motels, which are accommodating tourists and persons stranded due to lockdown, medical and emergency staff, air crew.
 - x. Establishments used/earmarked for COVID quarantine facilities.
 - xi. Maintenance Services provided by self-employed persons, e.g. electrician, IT repairs, plumbers, motor mechanics and carpenters.
12. **Industries/industrial Establishment (both Government and private), as listed below, will be allowed to operate:**
- i. Industries operating in rural areas, i.e. outside the limits of municipal corporations and municipalities.
 - ii. Manufacturing and other industrial establishments with access control in Special Economic Zones (SEZs) and Export Oriented Units (EOUs), industrial estates, and industrial townships. These establishments shall make arrangements for stay of workers within the premises or at adjacent buildings as far as possible. The transportation of workers to work place shall be arranged by the employers in dedicated transport by ensuring social distancing.
 - iii. Manufacturing units of essential goods, including drugs, pharmaceuticals, medical devices, their raw material and intermediates.
 - iv. Manufacturing units that supply components/ equipments for defence sector.
 - v. Manufacturing units of automobiles and components that are used in defence, agriculture and health sectors.
 - vi. Food processing industries in rural areas, i.e. outside the limits of Municipal Corporation and municipalities.
 - vii. Production units, which require continuous process, and their supply chain.
 - viii. Manufacturing of IT hardware.
 - ix. Coal production, mines and mineral production, their transportation, supply of explosives and activities incidental to mining operations.
 - x. Manufacturing units of packaging material.
 - xi. Jute industries with staggered shifts and social distancing.
 - xii. Oil and gas exploration/ refinery.
 - xiii. Brick kilns in rural areas i.e. outside the limits of municipal corporations and municipalities.
13. **Construction activities, listed as below, will be allowed to operate:**
- i. Construction of roads, irrigation projects, building and all kinds of industrial projects, including MSMEs, in rural areas, i.e. outside the limits of municipal corporations and municipalities; and all kinds of projects in industrial estates.
 - ii. Construction of renewable energy projects.
 - iii. Continuation of works in construction projects, within the limits of municipal corporations and municipalities, where workers are available on site and no workers are required to be brought in from outside (in situ construction).
14. **Movement of persons is allowed in following cases:**
- i. Private vehicles for emergency services, including medical, vaccination and veterinary care, and for procuring essential commodities.
 - ii. All personnel travelling to place of work and back in the exempted categories.
 - iii. Students or candidates who have to attend various exams (including competitive exams) will be allowed necessary movement to the examination centres during the lockdown and their examination Hall Tickets should be considered valid for the same. Movement is also allowed for persons those are on examination

- durites on production of identity cards. Students are allowed to be accompanied by one guardian/ parent.
- iv. Passengers going to or returning from airport or railway stations or I.S.B.T/ bus stations will be allowed.
 - v. Movements of maids, cooks, drivers, domestic help, nurses, medical attendees and care givers to Senior citizens, disabled and ailing persons shall allowed during the lockdown period.

15. Transport services

- a. Transportation for essential goods only will be allowed.
- b. Fire, law and order and emergency services will be allowed.
- c. Buses for public transport with 50% capacity will be allowed.
- d. Metro rail services will be allowed.
- e. Taxi (including auto rickshaws and cycle rickshaws) and services of cab aggregators will be allowed as follows:-
Taxi and cab aggregator will be allowed to ply with a maximum of three passengers in addition to the driver. Auto/E-rickshaws are allowed to ply with two persons in addition to Auto/E-rickshaw driver. One pillion rider will be allowed on a two-wheeler and it shall be mandatory for both the persons to wear the helmets, masks and gloves, Manually driven rickshaws shall carry not more than two passangers
- f. All passenger movement by trains will be allowed.

16. Some other restricted/ permitted

- a. All educational, training, coaching institutions etc. shall remain closed.
- b. All cinema halls, malls, shopping complexes, gymnasiums, sport complexes, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places shall remain closed.
- c. All social/ political/ sports/ entertainment/ academic/ cultural/ religious functions/ other gatherings will be prohibited unless permitted specifically by the office of Deputy Commissioner or the concerned SDMs.
- d. All religious places/ places of worship shall be closed for public. Religious congregations are strictly prohibited.
- e. Hotels, restaurants/ eating places, food joints (including those in malls) will remain open only for home delivery upto 10:00 PM. Road side dhabas/ food stalls including fruit stalls are allowed only to provide parcels or take away services. No person is allowed to stand there and consume food/ fruits.
- f. No gathering of more than 11 persons to be allowed, including for weddings, cremations/funerals.
- g. Marriages will be allowed to be conducted only at home and Courts with a maximum limit of 11 persons (No movement of 'Barat' procession is allowed).
- h. However, in containment zones, the activities allowed under these guidelines will not be permitted except home delivery of essential food/ milk/ration items.

17. Instructions for enforcement of above lockdown measures:

- i. All the concerned authorities shall strictly enforce the National COVID-19 directives as specified in Annexure I. Penalties prescribed shall be levied and collected from all persons and entities violating these directives.
- ii. In order to implement these containment measures Concerned SDO(Civil) will be Incident Commanders and they shall be responsible for the overall implementation and enforcement of these measures in their respective jurisdictions. All other line department officials i.e. concerned Executive Magistrates/ Police officials/ local bodies in the specified area will work under the direction of the respective Incident Commanders.

- iii. The incident Commanders will in particular ensure that all efforts for mobilization of resources, workers and material for augmentation and expansion of hospital infrastructure shall continue without any hindrance
- iv. These guidelines will come into force with effect from 10.05.2021 and will remain in force upto 17.05.2021.

18. For lockdown passes

All the Industrial Units/ entrepreneurs/ concerns shall mandatory apply on Saralharyana portal (<https://saralharayana.gov.in>) by providing necessary details in order to generate requisite passes for the employees/ staff/ self.

19. Penal provisions

Any person violating these lockdown measures will be able to be proceeded against as per the provisions of Section 51 to 60 of the National Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC, and other legal provisions as applicable Extracts of these penal provisions are at Annexure II.