



# KPMG Tax Workflow Manager

Transform your engagement workflow management with  
KPMG in India



**A web-based tool that provides control on workflows, document/information exchange, task tracking and assist creation repository of documents.**

**Current challenges:**

- Traditionally, e-mails are used for communication and exchange of information and deliverables. This creates challenges in tracking tasks, creating a trail for approvals, deadlines and retrieval of past records, etc.
- High dependency on specific users since vital information/data is stored on individual computers, making data access and retrieval difficult.

**What is the KPMG Tax Workflow Manager and what are its features?**

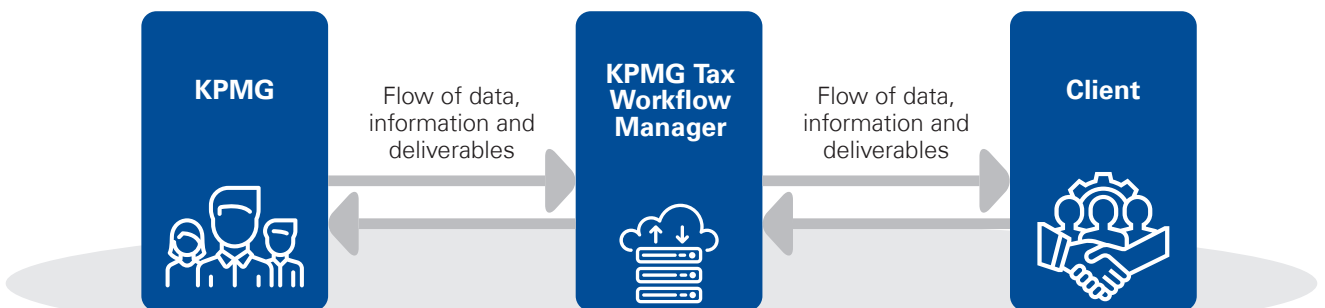
It is a web-based application which acts as a central platform for:

- Interaction between KPMG and clients
- Enabling workflow management, and
- Document management and data storage

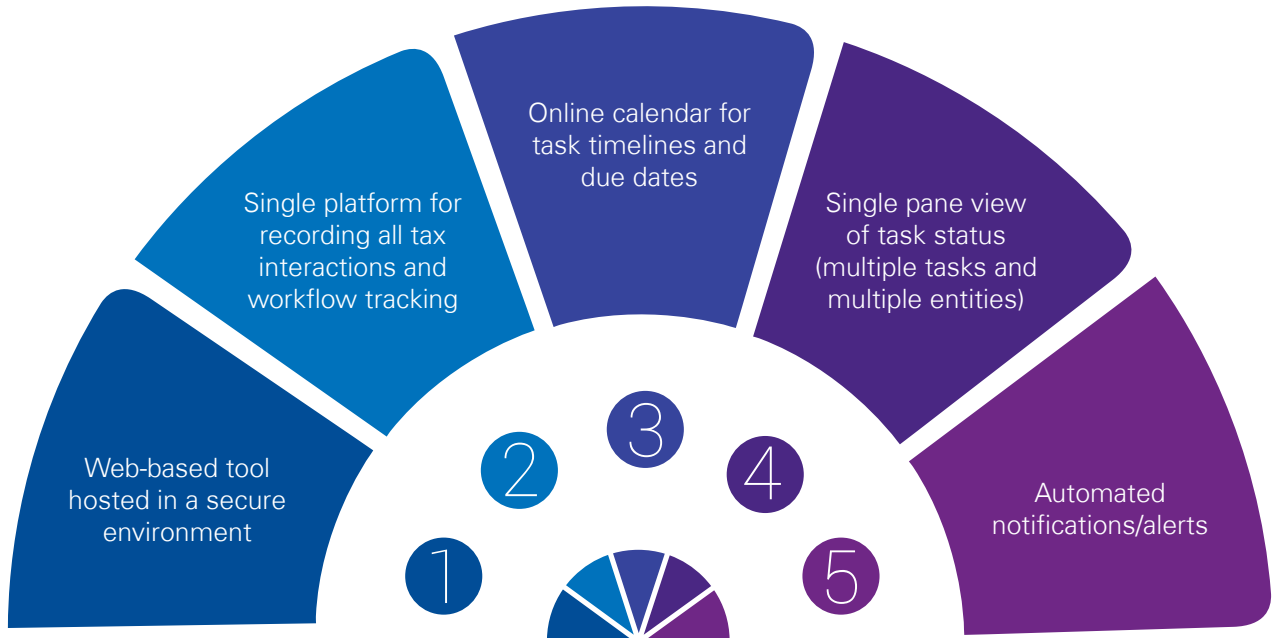
The application provides a variety of dashboard views to clients for workflow status, task timelines, due dates, pending actions, approval trail etc., leading to greater visibility, control and governance.

Our application comes with secure login rights for the users and is hosted on a secure KPMG server. Multiple users in the chain of command can be easily on-boarded on the platform.

A diagrammatic representation of Tax Workflow Manager is as under:



## Key features



## Other key advantages

- Increased efficiency for teams
- Offers real-time visibility of workflows and pending actions
- Eases monitoring of time sensitive workflows, due dates of tasks, etc. based on their priority
- Provides an online tracker for the deliverable versions shared between users
- Provides a centralised storage of data exchanged on the platform for easy future retrieval
- Encrypted storage of data for securing client confidential information.

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