Government of India Ministry of Communications Department of Telecommunications Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001 (Carrier Services Cell)

No. 18-5/2015-CS-I (Pt.)/1

Dated: 23.03.2020

Subject: Format for data to be furnished by OSPs in respect of Work From Home with reference to DoT, HQ letter No. 18-5/2015-CS-I(Pt.) dated 13.03.2020.

Relaxations were granted to the Other Service Providers (OSPs) vide letter dated 13.3.2020 mentioned above for a period upto 30.4.2020.

As per para-3 of the above cited letter, OSPs are required to submit complete details for 'Extended Agent Positions' i.e. name, physical address and "Static IP" address assigned thereto. In reference to the above, a format for obtaining the required information is hereby attached as **Annexure** for kind information and further necessary action please.

(Ajay Negi)
Director (CS-I)

Enclosed: Annexure

To

Heads of all TERM Cell/ LSAs

Copy to:-

- 1. DG Telecom HQ.
- 2. DDG(AS), DDG(CS), DDG(DS), DDG(LFP), DDG(SA), DDG(SPPI), DoT New Delhi.
- 3. Director (IT), DoT, Sanchar Bhawan --- for uploading the circular on the OSP related webpage.

Annexure

Data to be furnished by OSPs in respect of Work From Home with reference to DOT, HQ Letter No. 18-5/2015-CS-I(Pt.) dated 13.03.2020

OSP center details				
Name of the OSP				
Address of OSP center				
Type of registration (Domestic/				
International)				
Registration No.				
Sharing of infra registration				
number (if applicable)				
Name of the TSP/ ISP providing				
connectivity.				

Agent/ Employee Details				
S. No	Name	Physical Address	Static IP address assigned	

- 1. Annexure for each OSP center shall be submitted separately, by the OSP.
- Soft copy of Annexure shall be sumbitted by email to the concerned officer in the respective
 The CDRs/call logs shall be maintained by OSPs for one year as per existing guidelines and provided in simplified form on demand by DOT/ Security Agencies.

Signature of Authorized Signatory.